Agricultural

Online Filing for Fox Canyon Groundwater Management Agency
Semi-Annual Groundwater Extraction Statements

&

Irrigation Allowance Index Application

www.fcgmaonline.org



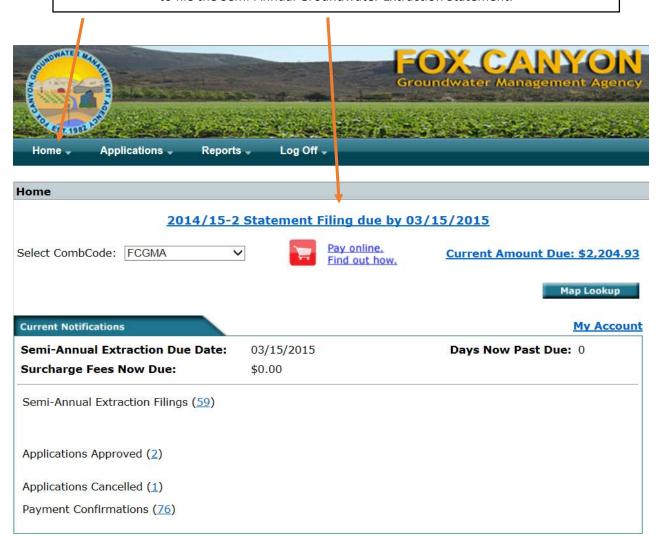
If you do not already have a username and password, please contact either Mandi Freitas at (805) 645-1372 or Kathleen Riedel at (805) 654-2954 (between 8AM and 5PM, Monday through Friday) to obtain your login credentials.

Operator Home Page

After logging in for the first time, please change your default password. Go to the "Home" tab and select "Change Password." Please create a unique password.

Reminder: The password is case sensitive.

Once you log in, if a statement is due, a link will display at the top of the page. Click the link to file the Semi-Annual Groundwater Extraction Statement.



Semi-Annual Groundwater Extraction Statement

The Semi-Annual Groundwater Extraction Statement (SAES) consists of multiple sections: Operator Information, Extraction Information, Fees and Irrigation Allowance.

Operator Information



Operator Information is pre-filled with data from the database. Update anything that is inaccurate and click the "Update Operator Info" button to save any changes.

Extraction Information

Extraction Information

If you know the Current Meter Reading and Previous Meter Reading values, enter those to calculate the Difference and the AF Extraction.

If there was a flowmeter malfunction, you may enter the value directly under the AF Extraction heading and enter 0 (zero) for the Current Meter Reading. You will be contacted by staff for supporting documentation and verification that the meter malfunction has been resolved.

State Well No.	Meter S/N	Current Meter Reading	Previous Meter Reading	Difference	X Mult.	/ Div.	AF Extraction
01N21W09D02 Destroyed Destroyed		0	0	0			0.000
01N21W09D03 Nursery Active	13-00255	7568952	6349200	1,219,752	1	325,851	3.743

1

Total AF Extraction: 3.743

Calculate

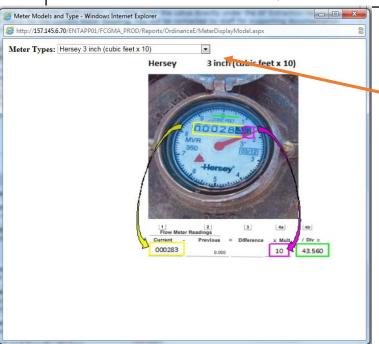
Extractions and fees were successfully updated

The statement has **NOT** been submitted. **To submit**, review all information on the page and click the File Statement" button at the bottom of the page.

To submit extraction amounts, (1) enter the Current Meter Reading for each meter, and (2) then click the "Calculate" button to save extractions for this filing.

The system will remember the Previous Meter Reading (i.e. the reading from the previous SAES).

If you would like instructions on how to read your flowmeter, click on the blue question mark icon next to the Current Meter Reading section (see the orange square above).



The Flowmeter Reading Help Tool displays the various types of meters and how to read them.
Click on the dropdown menu to select your type of meter. The displayed photo(s) will help you read your meter.

Fees

Fees	
Previous Balance	\$0.00
Extraction Charge [3.743 AF x \$6.00]	\$22.46
Extraction Interest Charge [Extraction charge x 1.5% x month	n(s) overdue]

Civil Penalty

[\$50.00 x day(s) overdue]

Surcharge

[Overpumpage: 0.000 AF]

(see Surcharge Rates for breakdown)

Surcharge Late Penalty

[Surcharge x 1.5% x month(s) overdue]

Interest and Penalty Waiver (\$0.00)

2015-1 Total Amount Due \$22.46

Total Payments (\$0.00)

Total Current Amount Due \$22.46

Statement and Payment Due By **5/29/2015** to avoid Late Penalties and Interest

Please make payments to: Fox Canyon Groundwater Management Agency 800 S. Victoria Ave. Ventura, CA 93009-1610 When extractions are submitted, the Fees section will automatically update.

In this case, extractions of 3.743 acrefeet (AF) have resulted in an extraction charge of \$22.46.

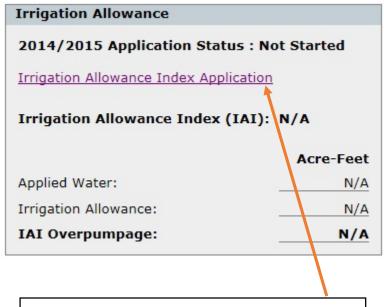
When applied, the Surcharge from Overpumping is shown here.

Ove	rpumping Surcha	irge Rates
Start (AF)	End (AF)	Charge per AF
0.000	25.000	\$1,315.00
25.001	99.999	\$1,565.00
100.000	> 100.000	\$1,815.00

The Overpumping Surcharge Rates are shown in the box next to the Fees section.

Irrigation Allowance

Irrigation Allowance Index Application



To file an Irrigation Allowance Index (IAI) Application, click the link under the Irrigation Allowance heading within the SAES to begin.

Last Year's Information



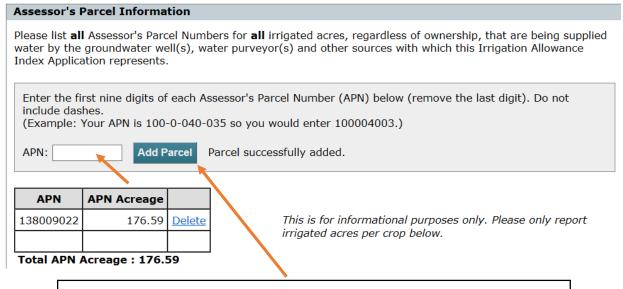
You may upload last year's information by clicking the Copy Last Year's Info button. After it has been uploaded, you **MUST** review and edit this information for any changes, including the map section.

Operator and Owner Information

Home - Main	tenance - Applications -	Reports - Billing -	Log Off →
	[Irrigation	ion for Efficiency Alloc Allowance Index Method] trive August 1, 2014)	cation
			Return to Semi-Annual Stater
Reporting Period Irrigation Allowa	l: 2014/15-2 ance Index No.: IAI-2015-1	-05257	Comb Code: FCG Application Status: SAV
Operator Informa	ation	Owner Information	on
First Name*:	Fox Canyon Groundwater	First Name*:	Fox Canyon Groundwater
_ast Name*:	Management Agency	Last Name*:	Management Agency
Middle Name:		Middle Name:	
Business Name:	FCGMA	Business Name:	FCGMA
Contact Name:	FCGMA Staff	Contact Name:	FCGMA Staff
Mailing Address*:	800 S. Victoria Ave., L#1610	Mailing Address*:	800 S. Victoria Ave., L#1610
City*:	Ventura	City*:	Ventura
State*:	CA ▼	State*:	CA ▼
Zip Code*:	93009	Zip Code*:	93009
Phone:	(805) 654-2014	Phone:	(805) 654-2014
FAX:	(805) 654-3350	FAX:	(805) 654-3350
		Mobile Phone:	
Mobile Phone:			

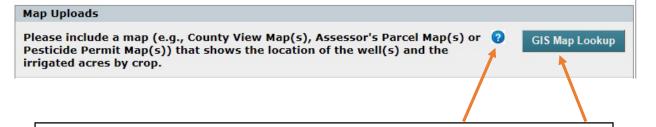
As with the SAES, Operator and Owner Information is pre-filled with data from the database. Update any text boxes that are inaccurate. In order to save changes, click the "Update Operator/Owner Info" buttons below the text boxes.

Assessor's Parcel Information



For each parcel on which you grow crops, enter the first nine (9) digits of the Assessor's Parcel Number (APN) and click "Add Parcel." The system will validate that the APN you entered is within Fox Canyon GMA boundaries by adding it to the table below. This table includes the APN and its acreage.

GIS Map Lookup



In order to file for the Irrigation Allowance Index, you must provide a map showing the Assessor's Parcel Number (APN), acreage being irrigated by crop type and the location of well(s).

If you already have an Assessor's Parcel Map or Pesticide Permit Map showing this information, you may choose to upload one of those maps.

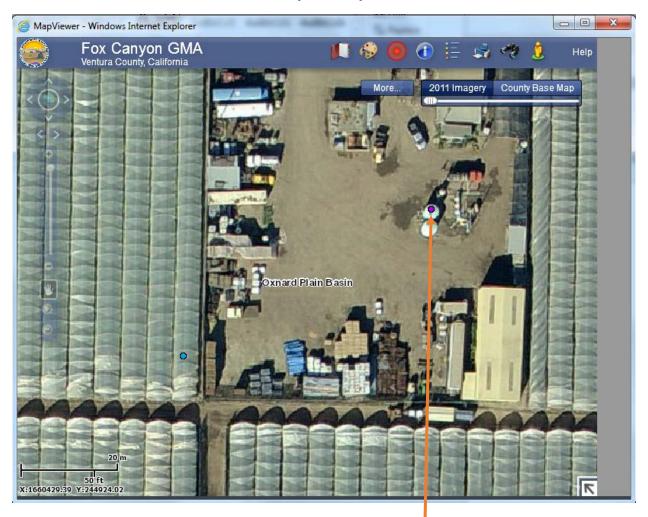
If you do not already have an appropriate map, you may use the GIS Map Lookup tool to create a map. To use the GIS Map Lookup tool, click on the GIS Map Lookup button.

If you would like instructions on how to use the GIS Mapping Tool, click on the blue icon next to the GIS Map Lookup button.

Step-by-Step Directions for GIS Map Lookup

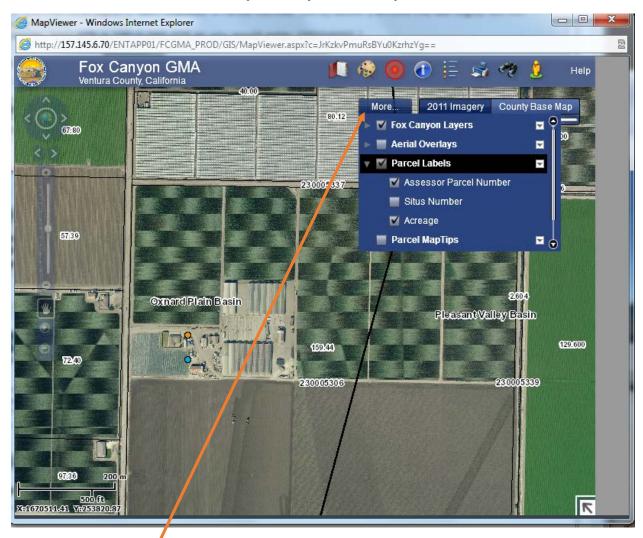
Steps	How to use the GIS Map Lookup
1	Click on GIS Map Lookup.
2	Click More.
3	Then choose Parcel Labels.
4	Open Parcel Labels by clicking the left triangle next to Parcel Labels.
5	Then choose Assessor's Parcel Number and Acreage.
	Note: Place the mouse pointer over an icon to highlight this action.
6	Click the Draw and Measure icon on the top ribbon.
7	Choose Draw Polygon.
8	Then click Show Measurements.
9	Change Distance Units to Feet.
10	Change Area Units to Acres.
11	Choose your color and font (Similar to Microsoft Word).
12	Click on the map to begin measuring and shading your parcel(s). A
	single click will create a point. Double click to complete your
	measurement. The area measurement will be displayed on your map.
	Note: The Irrigation Allowance Index Application requires that you
	measure irrigated acres only. Do not include roads in the irrigated
	acreage. You may need to zoom out to complete this task as well as
	minimize the Draw and Measure box by clicking on the small bar
	located next to the x on the top ribbon of the Draw and Measure box.
	Do not close the Draw and Measure box. To re-open the box, click on
	the Draw and Measure icon located on your map.
13	To add text to your map (e.g., well or crop type) click on the Add Text
	Icon (the large A) under Draw and Measure.
	Note: Don't forget to add your well location and crop types. Your well
	status is indicated by colored dots. The Legend is located in the top
	ribbon.
	Type the text and choose the font style, size and color.
15	Click on the location of the map where you want your text to be
	placed.
16	Choose the Printer icon on the top ribbon.
17	Title should be your combcode.
18	Then choose your paper size and orientation type below to preview
	and print your map. Send map to printer when window opens.
18a	Scan your hard copy and save to your computer; OR
18b	Print to an Adobe PDF printer if one is installed on your computer and
	then save.
19	Now you are ready to upload your map.

GIS Map Lookup Tool



When you first open up the GIS Map Lookup Tool, it will show the location of wells as colored dots on the map. In order to create a useable map, we will need to include labels and show the crop acreage.

GIS Map Lookup Tool: Steps 1-5



- 2) In order to show parcel numbers and parcel boundaries, click "More..."
- 3) Then choose Parcel Labels.
- 4) Open Parcel Labels by clicking the left triangle next to Parcel Labels.
- 5) Then choose Assessor's Parcel Number and Acreage.

 <u>Note</u>: Place the mouse pointer over an icon to highlight this action.

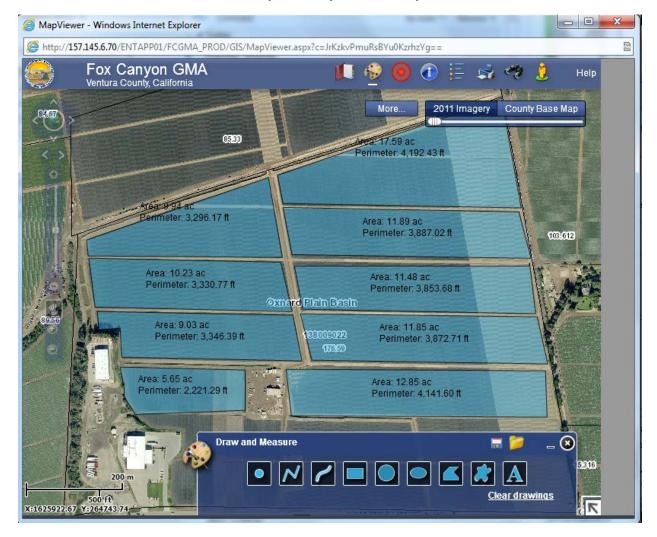




To show irrigated crops and to get a measurement of the acreage being irrigated:

- 6) Click on the Draw and Measure icon on the top of the ribbon.
- 7) Choose the Draw Polygon icon in the window that displays.
- 8) Then click Show Measurements.
- 9) Change Distance Units to Feet.
- 10) Change Area Units to Acres.
- 11) Choose your color and font (similar to Microsoft Word).

(Continued on next page)



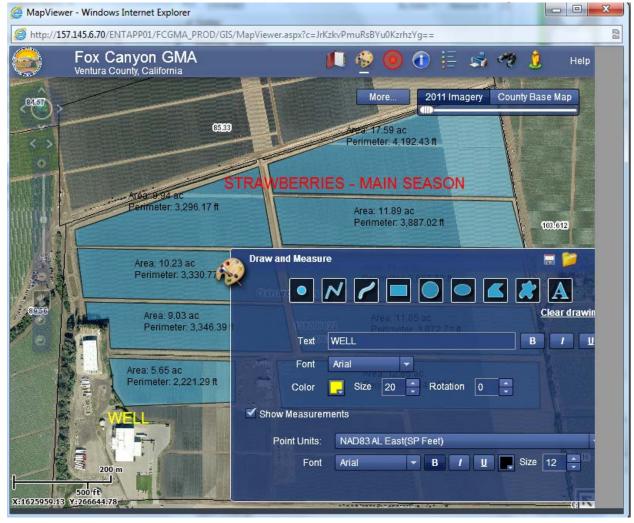
GIS Map Lookup Tool : Step 12

To measure the irrigated acres:

12) Click on the map to begin measuring and shading your parcel(s). A single click will create a point for a new line. When you have finished outlining the parcel, double click on the last point to complete your measurement. The area measurement will be displayed on your map.

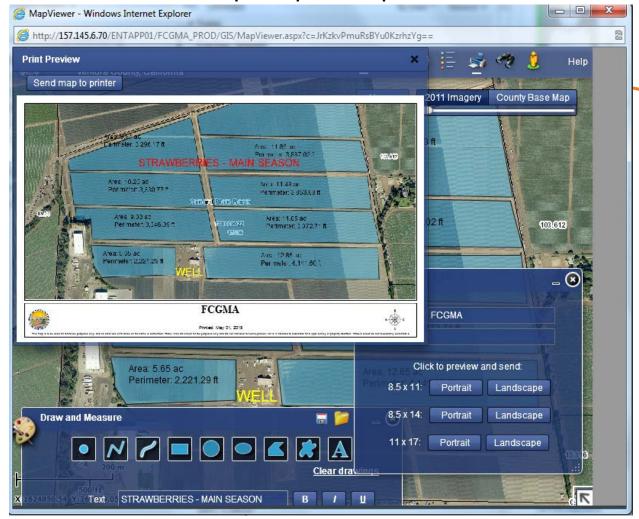
<u>Note:</u> The Irrigation Allowance Index Application requires that you measure irrigated acres only. Do not include roads in the irrigated acreage.

(You may need to zoom out to complete this task as well as minimize the Draw and Measure box by clicking on the small bar located next to the "x" on the top ribbon of the Draw and Measure box. Do not close the Draw and Measure box. To re-open the box, click on the Draw and Measure icon located on your map.)



GIS Map Lookup Tool: Steps 13 – 15

- 13) To add text to your map (e.g., well or crop type) click on the add text Icon (the large A) under Draw and Measure.
- 14) Type the text and choose the font style, size and color.
- 15) Click on the location of the map where you want your text to be placed.



GIS Map Lookup Tool: Steps 16-19

To save the map:

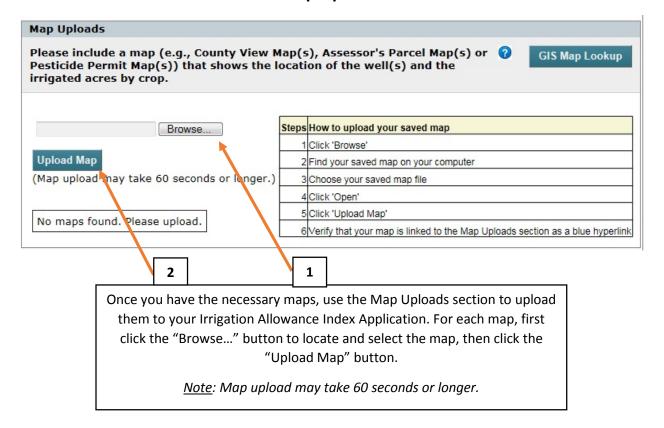
- 16) Choose the Printer Icon on the top ribbon.
- 17) The title should be your CombCode.
- 18) Choose your paper size and orientation type below to preview and print your map. Send map to printer when window opens.
 - a. You can choose to print the map and then scan your hard copy and save to your computer; OR
 - b. Print to an Adobe PDF, if the program is installed on your computer, and then save.
- 19) Now you are ready to upload your map.

Example IAI Map

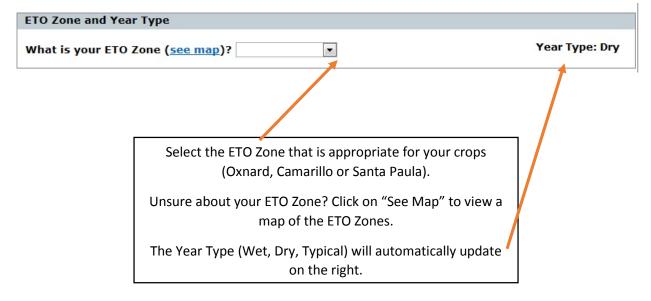




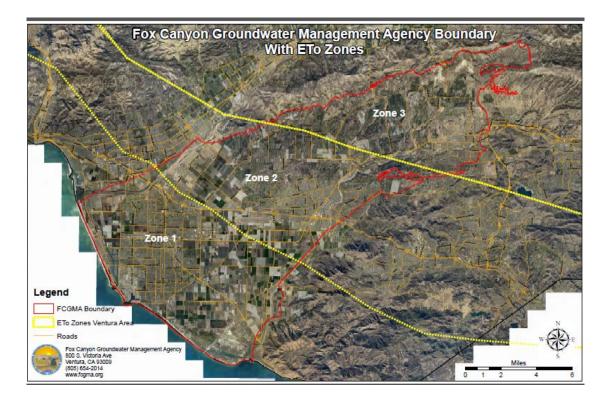
Map Uploads



ETO Zone and Year Type



ETO Zones Map



Applied Water

Applied Water					
Please complete the fo	llowing tables for ALL wa	ater applied t	o irrigate your	r crops:	
Groundwater Wells	Extractions in A	Acre-feet			
Groundwater Wells	Aug-Dec Jan-Jul	Yearly	/ Total		
01N21W09D03: Nursery	+	=	0.000		
	Total Volume from W	ells =	0.000 1		
Groundwater well extrac	tions successfully saved.	Update Wel	Is		
Water Purveyor	Deliveries in Ac	re-feet			
(UWCD, PVCWD, etc.)	Aug-Dec Jan-Jul	Yearly	Total		
UWCD ▼	+				
To	tal Volume from Purveyo	rs = (0.000 2		
	Add / Upda	te Purveyors			
			Volume in Acre	foot	
Other Source (Example: "Neighbor's we	ell", etc.)	Aug-Dec	Jan-Jul	Yearly Tota	1
Description:		Adg Dec	+]	
	Tota	l Volume fron	n Other Source	es = 0.000	3
		Į.	Add / Update Oth	er Sources	
WATER APPLIED equals	the sum of the total volu	ıme 1 + 2	2 + 3 = 0.0	000 Acre-feet 4	

In the Applied Water section, enter all sources of water that were used to irrigate crops, including your Groundwater Wells, water from Water Purveyors and Other Sources.

Under the Groundwater Wells heading, enter the amount of water that was used to irrigate your crops. Often this will be the same as the extractions from your SAES; however, that may not always be the case. (For example, you may have sent some of your groundwater to a neighbor when that neighbor's water pump failed.) Click "Update Wells."

In the Water Purveyor heading, select the water purveyor and enter the amount of water received from that water purveyor. If you received water from more than one water purveyor, select the water purveyor and enter the amount of water received from that water purveyor. Click "Add/Update Purveyors."

If you received water from another source, enter the total acre-feet under the Other Source heading. For example, if your pump failed and you received water from a neighbor, enter the amount here and add a note explaining the source of the water. Click "Add/Update Other Sources."

Verify that the total water applied is accurate.

Crops

Crops															
Please complete tables below for	the in	rigat	ed	acre	eag	e, cro	ор	categ	jo r	ies (& ii	rrigatio	on a	allowance:	
Seasonal Crops		# o Irrig Acr	gate	ed		Irriga Allow per A	and	ce		% Con for Yea	Ċro	ete op		Irrigation Allowance per crop type	
Select	Ŧ				x				x			%	=		
		Tot	al s	Seas	on	al Cro	p I	rrigat	ioi	n All	ow	ance	=	0.000	5
Cro	ops suc	ces	sful	ly up	dat	ed.		Ad	d /	Upd	ate	Seaso	nal	Crops	
Annual Crops	# of Irrigat Acres			Irrig Allo per	wa	nce		# of Irriga Mont		t	p	Months per Year		Irrigation Allowance per crop type	
Select ▼			x				x			/	1	12	=	=	
	<u> </u>		То	tal A	lnn	ual C	rop	Irrig	ati	on A	llo	wance	=	0.000	6
	Crops	succ	ess	sfully	up	dated			Ad	d / U	pda	ate Ann	ıual	Crops	
				**											
		A	Acre	e-fee	et <i>T</i>	otal Se	eas	onal C	rop	Irr	iga	tion All	owa	ance 0.0 +	000
Total Annual Crop Irrigation Allov	vance			0.00	0	6									
Total Irrigation Allow	vance					7									

Under the Crops section, select the Seasonal Crop category from the drop-down list, enter the number of irrigated acres for that crop, and the percent complete for crop year. Click "Add/Update Seasonal Crops."

Next, select the Annual Crop category from the drop-down list, enter the number of irrigated acres for that crop, and the number of irrigated months. Click "Add/Update Annual Crops."

The system will automatically populate the Irrigation Allowance per Acre and the Irrigation Allowance per crop type. The system will also calculate a Total Irrigation Allowance by summing each crop.

Irrigation Allowance Index Value

IAI Calculation

Irrigation Allowance Index = WATER APPLIED (4) divided by TOTAL IRRIGATION ALLOWANCE (7)

Irrigation Allowance Index =
$$\frac{40.000}{69.333}$$
 = 0.577

The system will calculate your Irrigation Allowance Index based on the Total Water Applied and the Total Irrigation Allowance.

Submitting the Irrigation Allowance Index Application

Applicant's Signature and Date

Complete documentation, including calculations, on applied water (groundwater well(s), water purveyor (s) and other sources) and irrigation allowance for the current year is required. Failure to submit complete documentation may result in denial of this application and a surcharge or assessment of a civil penalty per Resolution 2013-01.

■ I DECLARE under penalty of perjury under the laws of the State of California that the information contained in this application is true and correct.

Date: 4/16/2015

Sub mit Application

Once the information is complete, check the "I DECLARE..." checkbox and click the "Submit Application" button at the bottom of the page. Once the application has been submitted, return to the SAES by clicking the "Return to Semi-Annual Statement" button.

IMPORTANT: Irrigation Allowance Index Applications are not automatically approved.

FCGMA staff will review the filing and contact you if additional clarification is needed before the application can be approved.

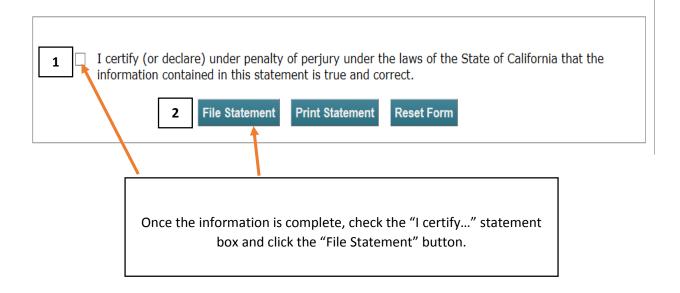
Return to Semi-Annual Groundwater Extraction Statement

Fees	
Previous Balance	\$0.00
Extraction Charge	
[3.743 AF x \$6.00]	\$22.46
Extraction Interest Charge [Extraction charge x 1.5% x month(s)	overdue]
Civil Penalty [\$50.00 x day(s) overdue]	
Surcharge [Overpumpage: 0.000 AF] (see Surcharge Rates for breakdown)	
,	
Surcharge Late Penalty [Surcharge x 1.5% x month(s) overdue]
Interest and Penalty Waiver	(\$0.00)
2015-1 Total Amount Due	\$22.46
Total Payments	(\$0.00)
Total Current Amount Due	\$22.46
Statement and Payment Due By 5/ to avoid Late Penalties and Int Please make payments to Fox Canyon Groundwater Manageme 800 S. Victoria Ave. Ventura, CA 93009-1610	erest

Returning to the Semi-Annual Extraction Statement, we see that the Irrigation Allowance Index Application status is in FCGMA Administrative Review. If the application is approved, then the Total Current Amount is due by the date shown.

If the Irrigation Allowance Index Application is denied, you may receive a corrected bill with the surcharge amount and any late penalties and interest.

Filing the Statement



Signed on 4/29/2015 12:11:19 PM by Fox Canyon Groundwater Management Agency. Filed on 4/29/2015.

✓ I certify (or declare) under penalty of perjury under the laws of the State of California that the information contained in this statement is true and correct.

Print Statement Make Payment

The statement has been submitted. If a payment is due, you may click the "Make Payment" button to pay online.

After clicking the "File Statement" button, you will see "The Statement has been submitted..." message at the bottom of the screen letting you know your statement has now been successfully submitted to the Agency.

If you have any questions, or you need to correct an error in a submitted statement, please contact either Mandi Freitas at (805) 645-1372 or Kathleen Riedel at (805) 654-2954 (between 8AM and 5PM, Monday through Friday).